

Occupational Health & Safety Policy (OHS)

Document no.	POL-MS02
Rev No.	1.3
Date Reviewed	29/04/2026

OHS (Occupational Health & Safety) Policy

Passive Fire NZ LTD is committed to health and safety and will ensure, so far as is reasonably practicable, the health and safety of all our workers and other persons who may be put at risk from our work.

We will address this duty of care by:

- Complying with the Health and Safety at Work Act (HSW Act) and Health and Safety at Work (General Risk and Workplace Management) Regulations 2016, standards, relevant codes of practice and guidelines.
- Providing and maintaining a work environment or work premises that are without risks to health and safety.
- Providing and maintaining safe plants, machinery and equipment and structures.
- Providing and maintaining safe systems of work.
- Ensuring the safe and ethical use, handling, storage, disposal and transportation of hazardous substances.
- Providing and maintaining adequate facilities for the welfare of workers.
- Monitoring of the physical and mental health of our workers and the conditions on site (workplace) to prevent illness or injury.
- Providing any information, training instructions or supervision necessary to protect our workers from the risks relating to their work
- Ensure all contractors are suitably qualified to undertake the work for which they are engaged.
- Accurately reporting and recording all sites (workplaces) events (injury/illness/incident/near miss).
- Consulting with and encouraging the participation of other duty holders, our workers and their representatives on matters affecting health and safety.
- Ensuring appropriate processes are in place for receiving, considering and responding in a timely manner to information regarding incidents, hazards, and risks.
- Providing safe means of access and egress to and from places of work.
- Reviewing, revising and evaluating our health and safety management systems and processes at regular intervals to ensure continuous improvement.
- Supporting the safe and appropriate return to work of injured workers.
- Management acknowledges and accepts its responsibilities for health and safety standards on site (workplace) and for providing all PPE to our workers in line with site and industry current best practice



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- Continuously fosters and seeks cooperation and active participation from all our workers in achieving and constantly improving on our health and safety objectives

We expect that workers will:

- Take reasonable care for their own health and safety.
- Take reasonable care they do not adversely affect the health and safety of other persons.
- Follow our policy and procedures.
- Comply with any reasonable instructions given.
- Identify hazards, assess and control risks to health and safety that are under their control.
- Use any Personal Protective Equipment (PPE) provided and follow workplace protocol concerning Covid-19 protections and restrictions.
- Regularly assess the condition of all tools, PPE and any equipment they use for hazardous wear and tear, or identify when replacement is needed.
- Report all hazards, accidents and incidents (events) to their supervisor in a timely manner.
- Engage with our software systems for specific reporting of onsite H&S conditions

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Document approval by:

PFNZ Founder and Managing Director,

Awen Guttenbeil

Signature: